

Church Council

June 1, 2011

In Attendance:

Pastor Short	Lisa Hagenbuch - President	Erick Seager- Treasurer	Beth Hullihen – Secretary
Vicar Tormod	Michelle Plush – Vice President	LaDonna Snyder	Connie Claycomb
Brenda Jennings	Mike Macchiarolo	Dave Betts	Dan Wakefield

Absent with notice: Linda McElroy

Topic	Discussion Points to Note	Actions, Decisions, Recommendations
Gathering Prayer	Pastor Short offered an opening prayer	Noted
Secretary’s Report		
Committee minutes	Minutes from the 3/10/11 council meeting were reviewed. There were no corrections or additions. Erick Seager moved to accept the minutes and it was seconded by Dave Betts. The minutes of the 5/22/11 special congregation meeting were reviewed with no corrections or additions.	<ul style="list-style-type: none"> • 3/10/11 Council minutes were approved • 5/22/11 Special Congregation meeting minutes will be submitted at the annual Congregation meeting in December for approval.
Correspondence	Pastor Short noted receiving a very gracious thank you from Seminarian Scott Schull whom Trinity hosted as a guest of the service on 4/3/11. He has been called to pastorate at St. Matthew in Martinsburg, PA	Additional correspondence posted and available in the church office
Treasurer’s Report		
3/31/11 Financial Reports	Erick Seager reviewed the year to date budget through 3/31/11. Our income is at 25% of the total year budgeted, on target for the 1 st quarter. Expenditures are at 24.5% of the yearly budget. The varied Trinity accounts were reviewed without any questions or issues noted. Dave Betts moved to accept the report and Michelle Plush seconded.	Approved as presented.
Ministry Team Reports		
Executive Committee & Personnel	<ul style="list-style-type: none"> • The Executive committee minutes of 5/16/11 were available. Lisa Hagenbuch shared that there were no action items from the most recent Executive meeting. • At the time of the meeting there were no volunteers to represent Trinity at the 2011 Synod meeting. Since the 5/16 meeting, Fred and Arlene Fluke volunteered to be present as Trinity members. Executive Council agreed unanimously via e-mail to their offer. 	Fred and Arlene Fluke will act as Trinity’s voting members at the June2-4, 2011 Synod meeting.

	<ul style="list-style-type: none"> • Pastor Short updated the group on the special appeal for renovations and final mortgage. So far there have been 19 pledge cards returned with the promise from those of approx. \$30,000 in special offerings. 	
Finance & Stewardship Ministries	<ul style="list-style-type: none"> • Beth Hullihen reported that the majority of the most recent Finance Committee involved discussion regarding the financing of the necessary renovations as well as refinancing the remaining of the mortgage. As this information was reviewed already at the special congregation meeting, there was no additional discussion on that issue. • \$100,000 was transferred from the Thrivent Mutual fund toward the mortgage balance as promised at the onset of our Sunday school building renovation. 	Noted
Property Ministry	<ul style="list-style-type: none"> • Dan Wakefield reported that the spring work day was held May 21st and much was accomplished. The newly planted trees still require securing. The Property committee was unsure about the appropriate material. Pastor Short suggesting checking with Dan Boyer. • Pastor Short noted with thanks Tony Lowe's recent work on the parish house door and lock replacements to increase security. • Pastor Short reported on the lightning strike that occurred on May 27th. It struck somewhere locally and followed the phone line into the buildings causing damage to the elevator, the fire alarm system, computers and phones. A conservative estimate of damage is \$15,000- \$20,000. The repairs will be covered by insurance after meeting our deductible. • Lisa Hagenbuch questioned the protocol if alarms sound at Trinity. A chain of command is established for notification during alarm activation 	<ul style="list-style-type: none"> • Dave Betts will check with Dan Boyer regarding appropriate material to secure the newly planted trees along Penn Street. • Thanks to Tony Lowe for his efforts in further securing the parish house. • Investigating possibilities to prevent any damage from further lightening strikes • Review alarm chain of command at next Property Committee
Adult and All Parish Ministries	<ul style="list-style-type: none"> • Brenda Jennings reported on the activities organized by her committee. The activities are well outlined in the posted minutes of the Adult and All Parish Ministry meeting. • The 4th (5th) Sunday was somewhat lighter in attendance, likely due to the many activities occurring on that busy Sunday. • Baccalaureate was well attended with approx. ½ of the graduates being represented. 	Trinity will continue to host Baccalaureate

Children & Youth Ministries	<ul style="list-style-type: none"> • Chuck Replogle reported on the activities of the Children and Youth. • The more regular activity of Children's Choir has been well received. • The recent MS walk was lightly attended by confirmands as many had conflicts. Most are planning on helping with the next Free Community Dinner as their community outreach requirement. • The youth are planning a summer trip to Waldameer Park. The park tickets are being provided by the Cessna family. • The committee is rethinking the Youth play during the Christmas Family festival. This group of youth does not seem to enjoy this type of activity. More to follow later. 	Thanks to the Cessna family for providing tickets to Waldameer.
Outreach Ministries	<ul style="list-style-type: none"> • Michelle Plush reported that the many small sub-committees of Outreach continue to run smoothly. There has been discussion regarding a new ministry, based on the current winter clothing ministry but expanding it to one that is year-long. • Michelle thanked all for their help, time and counsel during the recent Inquirer's Dinner. • Vicar Tormod reported that due to various reasons that there were some last minute cancellations to the summer mission trip. Eight individuals will be participating. 	Mission trip leaving June 5, 2011
Worship Ministry	<ul style="list-style-type: none"> • Connie Claycomb reported that all aspects of the Worship Committee are running smoothly. There continues to be discussion regarding whether to pursue the acquisition of another van for church transportation. The weekly/Sunday transports to late service range from 3-7 parishioners. • Lenten luncheons were held at the Presbyterian church this year, at their request. 	Noted
Pastor's Report		
Pastor Update	<ul style="list-style-type: none"> • Completed (very positive) evaluations with Vicar Tormod • Thanks to the Ministry teams for their productive meetings, personal advance contacts and reminders and speedy posting of minutes for web-site updates. • Thanks for support and participation of the Special Congregational Meeting of 5/22/11 • Thanks for participation in the recent Inquirer's Dinner. 13 new/prospective members were hosted. 	Noted

	<ul style="list-style-type: none"> • Summer Worship schedule began May 29th with the 2nd service starting at 10am instead of 11am. Sunday School, Mantins/Bible Study and Vespers all on summer recess. • Brittany Kidd was the 2011 recipient of the TLC-Paul Schendel Memorial Scholarship. Pastor presented her the award at the 5/24 BHS Awards ceremony. • There have been quite a number of baptisms and weddings since last report and unfortunately a number of funerals as well. 	
Looking ahead	<ul style="list-style-type: none"> • Discussion continues in finalizing the contractor and lender issues for the roof, steeple, lighting, painting and refinancing projects. It appears that the Mission Investment is offering the most beneficial package for refinancing. It is coming along more quickly than expected. • Vicar Tormod's internship will officially conclude on 6/30/11. Fortunately, he will remain at Trinity as Pastoral Assistant in the following months and in September will begin participating one day/week and three Sunday's/month most likely through January, 2012. After that substitute pastors may be utilized or perhaps a new intern beginning in late Spring. • Pastor questioned whether the use of Pre-sanctified host was still acceptable to the group. No issues were identified. 	<ul style="list-style-type: none"> • Pastor will share more info regarding the mortgage lender as it becomes available. • Future discussion/consideration of Pastoral assistance will occur • Mass of the Pre-Sanctified remains an acceptable practice during absence of Pastor Short
Monthly Ministry Report	A summary of Pastor's activity YTD through May was distributed	Noted
Vicar's Report	Vicar Tormod reported that his successful internship is in large part due to the response he has received from Pastor Short and Trinity. We look forward to his continued presence in Trinity in the next few months as his role transitions to that which he started, Pastor's Assistant	Noted
Other Business		
Next meeting		Thursday, September 8, 2011 7:00pm
Closing	The meeting ended in the Lord's Prayer	

Respectfully Submitted,
Beth Hulihan, Secretary